

# COLLEGE OF EDUCATION

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## WILLIAM PATERSON UNIVERSITY

### Substitute Teaching Policy

The purpose of clinical work is to provide learning experiences for the candidate under the guidance of a certified and experienced teacher. It is important to note that substituting is a distinctly different activity from clinical work required for licensure.

**Clinical Experience, Clinical Practice I and Advanced Clinical Candidates:** Should a clinical educator be absent, candidates may be asked to teach in their place as long as a district substitute teacher is present in the classroom and the number of absences do not interfere with the candidate's professional growth or negatively impact the overall experience. Candidates that have a NJ Substitute Teaching credential and are approved by the district as a substitute teacher may substitute on non-clinical days and must be compensated by the district at the regular district pay rate for substitute teachers. These days are not considered or count as clinical days. Candidates are required to complete the required time and meet the clinical expectations.

**Clinical Practice II Candidates:** Teacher candidates who are in the undergraduate P-3, K-6, K-12, and Music programs, participate in Clinical Practice II five (5) days per week, have a NJ Substitute Teacher credential, and are approved by the school district as a substitute teacher may be asked by their placement district to substitute during their Clinical Practice II semester. Teacher candidates may serve as substitute teachers in their assigned classroom if they have the permission of their clinical supervisor with input from the clinical educator. Teacher candidates may only substitute in their assigned classroom and must notify their supervisor each day that they are serving as a substitute. They may substitute a maximum of one school day per week, for a maximum of 16 days during the University semester. Candidates may substitute no more than three consecutive days. The teacher candidate must be compensated by the district at the regular district pay rate for substitutes. Clinical supervisors and clinical educators may rescind their approval to substitute at any time if they feel it is interfering with the teacher candidate's professional growth or negatively impact the overall experience. The teacher candidate has the right to apply for this flexibility or decline it.

Physical Education and MAT teacher candidates participate in Clinical Practice II four (4) days per week and are able to substitute on their free day.